

WEBSITE PRIVACY POLICY

We have created this statement to demonstrate our firm commitment to your privacy. We do not collect personally identifying information about you when you visit our site, unless you choose to provide such information to us. Providing such information is strictly voluntary. This policy is your guide to how we will handle information we learn about you from your visit to our website. Any personal data or sensitive personal data provided by you to Ęlabba through your use of this website will be held and processed in accordance with the data protection principles set out in the Data Protection Act 1998.

Ęlabba (“Ęlabba Play”, “Ęlabba Bar”, “Ęlabba Events” “Esther DCS” “us” or “we”) is committed to protecting your privacy. Please read the following in order to learn more about Ęlabba’s privacy policy and our information gathering and dissemination practices.

This policy only applies to this website. Third party websites which are linked to on this website are not covered by this policy. If you have any queries concerning your personal information or any questions on our use of the information, please contact us using our contact form or email info@elabbaevents.com.

By visiting and using this website, you are agreeing to the terms of this policy.

For the purposes of the Data Protection Act 1998, the data controller is Ęlabba.

What information do we collect?

Registration - Some areas of this website may require you to be registered with us prior to access being made available to a particular area of the website or to obtain certain services. Our registration process involves providing us with your name, address, telephone and email address. We may also request some optional information on your family, lifestyle, employment status and social circumstances.

Forms - The information you give us in our forms (including all enquiry and application forms) may include your name, postal address, email address, phone number and your message to us. Depending on the purpose of the form, we may also require financial information from you.

Events - Often, you will be required to enter into correspondence with us by phone, email or otherwise in order to book a place at one of our events. We will require certain information about you such as contact details and billing information to process your booking.

Newsletters - You can register for a number of email newsletters and news updates on this website. This is entirely optional and you may unsubscribe at any time.

Contests and surveys - Participation in contests and surveys on this website is entirely optional. Additional terms and conditions may apply to contests which will be notified to prospective applicants.

Job opportunities - In order to apply for voluntary job opportunities advertised on our website, you are required to submit your interests in the online form. This requires the disclosure of your contact details and other personal information contained in your CV (such as employment history and qualifications). This information will be treated confidentially, and is only processed for the purpose of considering your job application.

With regard to each of your visits to our site we may automatically collect the following information:

Technical information - This website keeps track of usage data, such as the source address that the page request is coming from (your IP address, domain name), date and time of the page request, the referring website (if any) and other parameters in the URL (for example search criteria). This information is stored in log files and is used for aggregated and statistical reporting but is not attributed to you as an individual.

Cookies - A cookie is a small data file that certain websites write to your hard drive when you visit them. For more information on how this website uses cookies, please see our **Cookies Policy**.

What do we use your information for?

We use information held about you in the following ways:

To provide you with the information and services that you request from us

To provide you with information about other services we offer that are similar to those that you have already enquired about

To provide you with information about goods or services we feel may interest you

To notify you about changes to our services

To improve our site to ensure that content is presented in the most effective manner for you and for your computer

To administer our website and for internal operations, including troubleshooting, data analysis, testing, research, statistical and survey purposes

To allow you to participate in interactive features of our service, when you choose to do so

To keep our website safe and secure

To measure or understand the effectiveness of advertising we serve to you and others, and to deliver relevant advertising to you

To make suggestions and recommendations to you and other users of our website about goods or services that may interest you or them

To process job applications

What information do we share?

We do not send information about you to other companies or people unless in the following circumstances:

Agents - Ęlabba may share your information with strategic partners, our partner organisations, individuals and organisations that we employ or work with to perform functions in certain situations on our behalf. Examples of these functions include handling credit card transactions, and following up on enquiries. These agents have access to the personal information required to perform their functions, but may not use it for any other purpose. Your information will not be transferred abroad and we will not be transferred outside the European Economic Area.

Changes to this policy

We may edit this policy from time to time. If we make any substantial changes we will notify you by posting a prominent announcement on our website.

Compliance with law - We will release personal information where we are required to by law or by the regulations and other rules (including auditing requirements) to which we are subject. We may also exchange information with other companies and organisations for the prevention and detection of crime, fraud protection and credit risk reduction.

Analytics and search engine providers that assist us in the improvement and optimisation of our website.

Advertisers and advertising networks that require the data to select and serve relevant adverts to you and others.

Storage of your information

All information you provide to us is stored on our secure servers. Where we have given you (or where you have chosen) a password which enables you to access certain parts of our site, you are responsible for keeping this password confidential.

Unfortunately, the transmission of information via the internet is not completely secure. Although we will do our best to protect your information, we cannot guarantee the security of your data transmitted to our site; any transmission is at your own risk. Once we have received your information, we will use strict procedures and security features to try to prevent unauthorised access.

Your rights

You have the right to ask us not to process your information for marketing purposes. We will usually inform you (before collecting your data) if we intend to use your data for such purposes or if we intend to disclose your information to any

third party for such purposes. You can exercise your right to prevent such processing at any time by contacting us using our contact form, or email info@elabbaevents.com.

You have the right to ask for a copy of the information held by us in our records in return for which we may charge a small fee. You also have the right to require us to correct any inaccuracies in your information.

Reading or downloading

We collect and store only the following information about you: the name of the domain from which you access the Internet (for example, aol.com, if you are connecting from an America Online account, or princeton.edu if you are connecting from Princeton University's domain), the date and time you access our site, and the Internet address of the website from which you linked to our site.

We use the information we collect to measure the number of visitors to the different sections of our site, and to help us make our site more useful to visitors.

Opt-out or change your contact information

Our site provides users the opportunity to opt-out of receiving communications from us through the online form. You may choose to receive only specific communications or none at all. You may also update your contact information previously provided to us through another online form. You cannot remove yourself from our database, but you can prevent unwanted communication.